

FACILITIES BY DESIGN

5755 Mountain Hawk Drive, Suite 203
Santa Rosa, California 95409

9/8/2025

RE: SEBASTOPOL LIBRARY

7140 Bodega Ave
Sebastopol, CA 95472

Thank you for taking the time to review the below information regarding the Sebastopol Library.

Scope of Work; Phase 1 – Furniture & Installation Proposal

Vendor is responsible for providing a cost for the furnishings outlined in the Sebastopol Library Teen Room Furniture Schedules Package (Attachment A) to include installation costs.

Scope of Work; Phase 2 – Furniture Installation

Vendor is responsible for providing a crew proficient in installation services to install all product based on the proposed layout (Attachment B). Installation to be done during normal business hours at prevailing wage.

Project Details

This project will be DIR registered at prevailing wage.

Please include in your proposal, a wage sheet that illustrates wages paid to various positions, breakdown of hours proposed, and project site lead contact information.

Installation company awarded the contract will work directly with Facilities by Design (FBD) and the San Rafael City Library staff to schedule site access.

Bid due by the end of the day Monday, September 22, 2025. Any further questions you have must be submitted to FBD by the end of the day Monday, September 15, 2025.

Please includes the following addressees in your response:

Dave Tichava | Facilities Manager, Sonoma County Libraries
dtichava@sonomalibrary.org

Paula Stabler | Principal, Facilities By Design
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Ashley White | Interior Designer/Project Manager, Facilities By Design
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Thank You,

Paula Stabler, Principal