



**LIBRARY COMMISSION AGENDA
REGULAR MEETING**

Wednesday, September 3, 2008, 7:00 p.m.
Central Santa Rosa, Third and E Streets, Santa Rosa, CA

1. CALL TO ORDER

2. ANNOUNCEMENTS AND INTRODUCTIONS

3. APPROVAL OF MINUTES

- 3.1. Minutes of August 13, 2008 regular meeting

4. CORRESPONDENCE

5. PUBLIC APPEARANCES

See guidelines for public appearances at the bottom of the agenda.

6. CONSENT CALENDAR

These matters include routine financial and administrative actions that may be approved by a consensus. Any Commission member may remove an item from the Calendar and have it placed with the action items.

- 6.1. Claims over \$7,000

7. ACTION ITEMS BY RESOLUTION

- 7.1 Cash Flow Resolution (documents)

Note: Requires roll call vote.

8. ACTION ITEMS BY MOTION

- 8.1 Adopt Policies: Standards of Behavior (revised) and Enforcement of the Standards (documents)

- 8.2 Approve library response to Grand Jury Report (document)

9. DISCUSSION ITEMS

- 9.1. Management Report (Attachments)
9.1.1. Progress, Issues & Challenges
9.1.2. Claims over \$2,000
9.1.3. Year-to-Date Revenue and Expenditures

- 9.2. Library Advisory Board
9.2.1. Process for developing policy and procedures
9.2.2. LAB "Convocation"

10. LIBRARY ADVISORY BOARDS

10.1 Vacancies

The following positions are ready for appointment at the September 3, 2008 Commission meeting.

- Guerneville Library Advisory Board – Youth Position vacancy – Expiring June 30, 2010
- Santa Rosa Library Advisory Board – Vacancy – Unexpired term - June 30, 2009

10.2 Posted Vacancies

The Notice of Vacancy has been posted for the following positions:

- Cloverdale Library Advisory Board – Vacancy – Expiring June 30, 2010
- Sebastopol Library Advisory Board – Youth Position – New term expiring June 30, 2010

11.DIRECTOR’S INFORMATION ITEMS

12.COMMISSION MEMBER INFORMATION ITEMS

13.DATE AND TIME OF NEXT MEETING

Meeting: Regular Commission Meeting
Date: Wednesday, October 1, 2008
Time: 7:00 p.m.
Location: Central Santa Rosa Library

14.ADJOURNMENT

By acclamation

Agenda support materials are available in the Library Administration Office, Third and E Streets, Santa Rosa, after 3:30 p.m. on Thursday, August 28, 2008.

GUIDELINES FOR PUBLIC APPEARANCES

Members of the public wishing to speak to the Commission may do so under Public Appearances. If you wish to speak on an item under discussion by the Library Commission, which appears on this agenda, you may do so upon receiving recognition by the Chairperson. Please state your name and address for the record before making your presentation, which will be limited to three minutes. All hearings are taped. Time limitations on public testimony may be extended at the discretion of the Library Commission

The Commission does not take action on items presented under Public Appearances during this meeting. You can request a response, and one will be forwarded to you.