



**LIBRARY COMMISSION AGENDA
REGULAR MEETING**

Wednesday, June 4, 2008, 6:30 p.m.
Healdsburg Regional Library, Piper & Center Streets, Healdsburg, CA

1. CALL TO ORDER

2. ANNOUNCEMENTS AND INTRODUCTIONS

3. APPROVAL OF MINUTES

- 3.1. Minutes of May 7, 2008 regular meeting

4. CORRESPONDENCE

5. PUBLIC APPEARANCES

See guidelines for public appearances at the bottom of the agenda.

6. PLANS FOR THE SUMMER READING PROGRAM

Children's Services Coordinator Kathy DeWeese will brief the Commission on plans for this year's Summer Reading Program.

7. INFORMAL DISCUSSION WITH LIBRARY ADVISORY BOARD MEMBERS

Members of the Library Advisory Board have been invited to attend the meeting.

8. CONSENT CALENDAR

These matters include routine financial and administrative actions that may be approved by a consensus. Any Commission member may remove an item from the Calendar and have it placed with the action items.

- 8.1. Claims over \$7,000

9. ACTION ITEMS BY MOTION

- 9.1. Transition to RFID Tags (Attachment)
- 9.2. Self-service Product Vendor (Attachment to be sent prior to meeting)
- 9.3. Audit Engagement Letter (Attachment)
- 9.4. Branch Manager Reclassification

10. ACTION ITEMS BY RESOLUTION

- 10.1. Resolution on Management and Confidential Employees (Attachment)

11. DISCUSSION ITEMS

- 11.1. Management Report (Attachments)
 - 11.1.1. Highlights
 - 11.1.2. Claims over \$2,000
 - 11.1.3. Fiscal year 2007-2008 Revenue & Expenditures to Date

- 11.2. Library Advisory Board Roles & Responsibilities (Attachment to be sent via e-mail prior to the meeting)
We will share the staff feedback on the current policy via e-mail prior to the meeting.

12.DIRECTOR'S INFORMATION ITEMS

13.COMMISSION MEMBER INFORMATION ITEMS

14.DATE AND TIME OF NEXT MEETING

Meeting: Regular Commission Meeting
Date: Wednesday, July 2, 2008
Time: 6:30 p.m.
Location: Guerneville Regional Library

ADJOURNMENT

By acclamation

Agenda support materials are available in the Library Administration Office, Third and E Streets, Santa Rosa, after 3:30 p.m. on Thursday, May 29, 2008.

GUIDELINES FOR PUBLIC APPEARANCES

Members of the public wishing to speak to the Commission may do so under Public Appearances. If you wish to speak on an item under discussion by the Library Commission, which appears on this agenda, you may do so upon receiving recognition by the Chairperson. Please state your name and address for the record before making your presentation, which will be limited to three minutes. All hearings are taped. Time limitations on public testimony may be extended at the discretion of the Library Commission

The Commission does not take action on items presented under Public Appearances during this meeting. You can request a response, and one will be forwarded to you.