



**LIBRARY COMMISSION AGENDA  
REGULAR MEETING & WORKSHOP SESSION**

Wednesday, January 22, 2007, 10:00 a.m.  
Rincon Valley Regional Library, 6959 Montecito Boulevard, Santa Rosa, CA

**1. CALL TO ORDER**

**2. ANNOUNCEMENTS AND INTRODUCTIONS**

- 2.1. Introduction of Commissioner Designate Mary Evelyn Arnold – Jane Kunde
- 2.2. Other introductions and announcements

**3. APPROVAL OF MINUTES**

- 3.1. Minutes of December 5, 2007 Regular Meeting

**4. CORRESPONDENCE**

**5. PUBLIC APPEARANCES**

See guidelines for public appearances at the bottom of the agenda.

**6. CONSENT CALENDAR**

*These matters include routine financial and administrative actions that may be approved by a consensus. Any Commission member may remove an item from the Calendar and have it placed with the action items.*

- 6.1. Claims over \$7,000
- 6.2. Retirement resolution - Geraldine Magers

**7. ACTION ITEMS BY MOTION**

- 7.1. Authorization to submit mid-year report & projections
  - 7.1.1. Report
- 7.2. Authorization to Move and Replace HVAC for Server Room
  - 7.2.1. Photos
- 7.3. Approval of Request for Extension of Maternity Leave
  - 7.3.1. Letter from Tiffany Bronzan

**8. DISCUSSION ITEMS**

- 8.1. Management Reports
  - Normally, there would be a quarterly report on progress on Focus & Finish; however, the Management Team is updating it and will have a report at the February 5 meeting.*
  - 8.1.1. December Management Report
  - 8.1.2. Branch Statistics for 2006-2007
- 8.2. Financial Reports
  - 8.2.1. Claims over \$2,000
  - 8.2.2. Fiscal year 2007-2008 Revenue & Expenditures to Date

**9. CLOSED SESSION**

- 9.1. Pursuant to California Government Code §54957 for Public Employee Performance Evaluation: Library Director

## 10. OPEN SESSION

- 10.1. Pursuant California Government Code §54957.1 Report on Closed Session

## 11. LIBRARY ADVISORY BOARDS

- 11.1 Cloverdale Library Advisory Board - vacancy for unexpired term ending June 30, 2008.  
*(Posted and ready for appointment)*
- 11.2 Sebastopol Library Advisory Board – vacancy for unexpired term ending June 30, 2011.  
*(Posted only)*

## 12. DIRECTOR'S INFORMATION ITEMS

## 13. COMMISSION MEMBER INFORMATION ITEMS

## 14. WORKSHOP ON FUTURE FUNDING STRATEGIES - FOLLOWING LUNCH

*This session is the first of two workshops to explore options for funding the Library's operations and capital needs in the future. Three guests will join us at lunch and will be part of an informal panel. A fourth guest will join us via conference call.*

- Susan Hildreth, California State Librarian
- Ann Caine, Contra Costa Library Director
- Ann Cousineau, Solano County Library Director
- Jane Light, San Jose Library Director (by telephone)

- 14.1. California Public Library Organization (California State Library, 2007)  
*The number of available copies is limited. Those who are not Commission members can find the document on the web at: <http://www.library.ca.gov/lds/docs/CAPubLibOrgRpt.pdf>*

- 14.2. Briefing Paper: Thinking About the Future

## 15. DATE AND TIME OF NEXT MEETING

Meeting: Regular Commission Meeting & FY 2008-2009 Budget Workshop #1  
Date: **Tuesday, February 5, 2008**  
Time: 10:00 a.m. (through lunch)  
Location: **Sonoma Valley Regional Library, Sonoma**

## 16. ADJOURNMENT

By acclamation

*Agenda support materials are available in the Library Administration Office, Third and E Streets, Santa Rosa, after 3:30 p.m. on Wednesday, January 15, 2008.*

## GUIDELINES FOR PUBLIC APPEARANCES

*Members of the public wishing to speak to the Commission may do so under Public Appearances. If you wish to speak on an item under discussion by the Library Commission, which appears on this agenda, you may do so upon receiving recognition by the Chairperson. Please state your name and address for the record before making your presentation, which will be limited to three minutes. All hearings are taped. Time limitations on public testimony may be extended at the discretion of the Library Commission*

*The Commission does not take action on items presented under Public Appearances during this meeting. You can request a response, and one will be forwarded to you.*

