

**SONOMA COUNTY LIBRARY COMMISSION  
AGENDA  
REGULAR MEETING**

Tuesday, June 19, 2007, 6:30 p.m.  
Central Library, Third & E Streets, Santa Rosa, CA

*Members of the public wishing to speak to the Commission may do so under Public Appearances. If you wish to speak on an item under discussion by the Library Commission, which appears on this agenda, you may do so upon receiving recognition by the Chairperson. Please state your name and address for the record before making your presentation, which will be limited to three minutes. All hearings are taped. Time limitations on public testimony may be extended at the discretion of the Library Commission*

*The Commission does not take action on items presented under Public Appearances during this meeting. You can request a response, and one will be forwarded to you.*

**1. CALL TO ORDER**

**2. ANNOUNCEMENTS AND INTRODUCTIONS**

Newly appointed Library Commissioner John Dell'Osso will be attending his first meeting.

**3. APPROVAL OF MINUTES**

- 3.1. Minutes of the regular meeting of May 2, 2007
- 3.2. Minutes of the special meeting on May 8, 2007
- 3.3. Minutes of the special meeting on May 22, 2007

**4. CORRESPONDENCE**

**5. PUBLIC APPEARANCES**

An opportunity for members of the public to address the Commission

**6. STAFF PRESENTATION – SUMMER READING PROGRAM**

Children's Services Coordinator Kathy DeWeese will make a brief presentation on the plans for the 2007 Summer Reading Program.

## **7. CONSENT CALENDAR**

*(Background memo)*

*These matters include routine financial and administrative actions that may be approved by a consensus. Any Commission member may remove an item from the Calendar and have it placed with the action items.*

- 7.1. Claims of more than \$7,000

## **8. ACTION ITEMS BY MOTION**

- 8.1. Authorize Library Director to retain audit firm  
*(Background Memo & Attachment)*
- 8.2. Approve amended agreement for deferred compensation plan  
*(Background Memo & Attachment)*
- 8.3. Approve Amendment 1 to Windsor Lease  
*(Background Memo & Attachment)*
- 8.4. Approve revised library priorities  
*(Background Memo & Attachment)*

## **9. DISCUSSION ITEMS**

An opportunity for members of the Commission and the Library Director to discuss specific topics.

- 9.1. Creating a Safe, Secure Library Environment  
*(Background memo and five documents)*  
Presented for Commission review and discussion
- 9.2. Preliminary Information on Planning for Remodeling & Self-Checkout  
*(Background memo and two documents)*  
Presented for Commission review and discussion
- 9.3. Management Report  
*(One document)*  
Presented for Commission review
- 9.4. New Facilities Planning Reports
  - 9.4.1. Central Santa Rosa Library
  - 9.4.2. Southwest Santa Rosa Region
  - 9.4.3. Northwest Santa Rosa Region
  - 9.4.4. Sebastopol / West County Region
  - 9.4.5. Sonoma Valley Region
  - 9.4.6. Windsor Region
- 9.5. Financial Reports  
Presented for the Commission review
  - 9.5.1. Claims of \$2,000 or more paid May 2, 2007  
*(One document)*

- 9.5.2. Fiscal year 2006-2007 year-to-date revenue and expenditure reports  
(Background memo and attachment)

**10. LIBRARY ADVISORY BOARDS**

- 10.1 Modified process for expiring terms  
A proposal to modify the reappointment process.

**11. CLOSED SESSION (Various)**

- 11.1. Conference with agency labor negotiator (Brown Act, §54957.6)  
Agency negotiator: Sally Brian  
Employee organization: SEIU Local 707
- 11.2. Discussion of personnel issues (Brown Act, §54957)

**12. OPEN SESSION**

Report on closed session. (Brown Act. §54957.7)

**13. DIRECTOR'S INFORMATION ITEMS**

**14. COMMISSION MEMBER INFORMATION ITEMS**

**15. DATE AND TIME OF NEXT MEETING**

Meeting: Regular Commission Meeting  
Date: July 11, 2007 - 7:00 p.m.  
Location: Forum Room  
Central Santa Rosa Library

**16. ADJOURNMENT**

By acclamation.

*Agenda support materials are available in the Library Administration Office, Third and E Streets, Santa Rosa, after 3:30 p.m. on Wednesday, June 13, 2007.*