

**SONOMA COUNTY LIBRARY COMMISSION
AGENDA
REGULAR MEETING**

Wednesday
October 4, 2006
6:30 p.m.

Location: Central Library
Third & E Streets
Santa Rosa, CA

Members of the public wishing to speak to the Commission may do so under Public Appearances. If you wish to speak on an item under discussion by the Library Commission, which appears on this agenda, you may do so upon receiving recognition by the Chairperson. Please state your name and address for the record before making your presentation, which will be limited to three minutes. All hearings are taped. Time limitations on public testimony may be extended at the discretion of the Library Commission

The Commission does not take action on items presented under Public Appearances during this meeting. You can request a response and one will be forwarded to you.

- 1. EMPLOYEE SERVICE AWARDS PRESENTATION - FORUM ROOM – 6:30 P.M.**
- 2. CALL TO ORDER FOLLOWING SERVICE AWARDS PRESENTATION – BOARD ROOM**
- 3. ANNOUNCEMENTS AND INTRODUCTIONS**
- 4. APPROVAL OF MINUTES**
 - 4.1. Minutes of the regular meeting of September 6, 2006 (*attachment*)
 - 4.2. Minutes of the special meeting of September 15, 2006 (*attachment*)
- 5. CORRESPONDENCE**
- 6. PUBLIC APPEARANCES**

An opportunity for members of the public to address the Commission

7. CONSENT CALENDAR

(Background memos and attachments)

These matters include routine financial and administrative actions that may be approved by a consensus. Any Commission member may remove an item from the Calendar.

- 7.1. Claims of \$7,000 or more
 - 7.1.1. OJ 07 21635, - Beels, Soper & Frei, \$11,460 - Second audit progress payment for year ended 6/30/06.
 - 7.1.2. OJ 07 21728, Gardenworks, \$11,562.60 - Construction of children's garden at Central funded by Hilda Sweeney Bequest.
- 7.2. Management report for September 2006
Review and action

8. ACTION ITEMS BY MOTION

Review and action

Recommended action:

There are no action items.

9. DISCUSSION ITEMS

An opportunity for members of the Commission and the Library Director to discuss specific topics

- 9.1. Fund Development Program
Discussion requested by Commissioner Hintereder
- 9.2. New facility planning reports
 - 9.2.1. Southwest Santa Rosa Region
 - 9.2.2. Northwest Santa Rosa Region
 - 9.2.3. Sebastopol / West County Region
 - 9.2.4. Sonoma Valley Region
 - 9.2.5. Windsor Region
- 9.3. Financial Reports *(Background and Attachments)*
Presented for the Commission's review
 - 9.3.1. Claims of \$2,000 or more paid since September 6, 2006
 - 9.3.2. Fiscal year 2006-2007 year-to-date revenue and expenditure reports

10. MANAGEMENT INFORMATION ITEMS

An opportunity for the Director to share information with no action necessary

- 10.1. Staff Development Plans
(See Management Report)
- 10.2. Contract for Janitorial Services
(See Management Report)

11. LIBRARY ADVISORY BOARDS

Appointments and reappointments *(Background memo)*

- 11.1. New appointments:
New four-year term ending June 30, 2010.
Windsor Library Advisory Board (E. Fuss left the board). Posted and ready for appointment

12. CLOSED SESSION CLOSED SESSION

12.1. Discussion of personnel issues with the Library Director (Brown Act, §54954.2)

13. OPEN SESSION

13.1. Report on closed session. (Brown Act, §54957.7)

14. COMMISSION MEMBER INFORMATION ITEMS

An opportunity for members of the Commission to present brief factual information, respond to public comments, place items on the next agenda, or to request information from the Library Director.

15. DATE AND TIME OF REGULAR MEETING

Meeting: Regular Commission Meeting
Day: Wednesday
Date: November 1, 2006
Time: 7:00 p.m.
Location: Central Santa Rosa Board Room
Third and E Streets, Santa Rosa, CA

ADJOURNMENT

By motion

Agenda support materials are available in the Library Administration Office, Third and E Streets, Santa Rosa, after 3:30 p.m. on Thursday, September 28, 2006.